

Public Document Pack

NOTE – At the commencement of the meeting there will be a public forum for up to 15 minutes which will offer members of the public the opportunity to make statements or ask questions.



County Offices
Newland
Lincoln
LN1 1YL

8 January 2019

South Lincolnshire and Rutland Local Access Forum Meeting

A meeting of the South Lincolnshire and Rutland Local Access Forum will be held on **Wednesday, 16 January 2019 at 2.00 pm in Newton Room, The Guildhall Arts Centre - St Peter's Hill, Grantham, Lincs NG31 6PZ** for the transaction of business set out on the attached Agenda.

Yours sincerely

Debbie Barnes OBE
Head of Paid Service

Membership of the South Lincolnshire and Rutland Local Access Forum

Councillor Bob Adams, (Lincolnshire County Council)
Councillor Ray Wootten, (Lincolnshire County Council) (Chairman)
Councillor Gale Waller, (Rutland County Council)
William Cross, (Landowners)
Rosemary Harris, (Landowners)
Peter Hinton JP MBA, (Users of Local Rights of Way)
John Williams, (Users of Local Rights of Way)
John Law, (Other Interests) (Vice-Chairman)
Ian Cox, (Other Interests)
Roger Linford, (Other Interests)
Barbara Smitheringale, (Other Interests)
3 Vacancies (Land Owners)
1 Vacancy (Other Interests)
3 Vacancies (Users of Local Rights of Way)

**SOUTH LINCOLNSHIRE AND RUTLAND LOCAL ACCESS FORUM AGENDA
WEDNESDAY, 16 JANUARY 2019**

Item	Title	Report Reference
1	Apologies for Absence	
2	Minutes of the previous meeting held on 24 October 2018	2 (Pages 5 - 12)
3	Actions arising from the meeting held on 24 October 2018	
4	Eyebrook Reservoir - Access for Walkers <i>(To receive a verbal update on the Eyebrook Reservoir – Access for Walkers)</i>	(Verbal Report)
5	Future of the Local Access Forums <i>(To receive verbal update from officers)</i>	(Verbal Report)
6	Countryside for All <i>(To receive a report by John Law (Vice-Chairman))</i>	6 (Pages 13 - 18)
7	Definitive Map Modification Orders - Ongoing	
7a	Lincolnshire County Council <i>(To receive a verbal update from Chris Miller (Team Leader for Countryside Services))</i>	(Verbal Report)
7b	Rutland County Council <i>(To receive a report by Stuart Crook (Public Rights of Way Officer))</i>	7b (Pages 19 - 20)
8	Public Path Orders and Progress Report	
8a	Lincolnshire County Council <i>(To receive a verbal update from Chris Miller (Team Leader for Countryside Services))</i>	(Verbal Report)
8b	Rutland County Council <i>(To receive a report by Stuart Crook (Public Rights of Way Officer))</i>	8b (Pages 21 - 22)
9	Rights of Way Improvement Plan - Update	
9a	Lincolnshire County Council <i>(To receive a verbal update from Chris Miller (Team Leader for Countryside Services))</i>	(Verbal Report)
9b	Rutland County Council <i>(To receive a verbal update from Stuart Crook (Public Rights of Way Officer))</i>	(Verbal Report)
10	Dates and Times of Future Meetings <i>24 April 2019 at 2.00 pm - Court Room, Stamford Town Council, Stamford</i>	

Democratic Services Officer Contact Details

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Please Note: for more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting

- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details set out above.

All papers for council meetings are available on:
www.lincolnshire.gov.uk/committeerecords



SOUTH LINCOLNSHIRE AND RUTLAND LOCAL ACCESS FORUM 24 OCTOBER 2018

Meeting held in Council Chamber, Rutland County Council - Catmose, Oakham, Rutland LE15 6HP at 6.00 pm.

PRESENT:

Representing Rutland County Council: Councillor Gale Waller

Representing Independent Members: Rosemary Harris, Peter Hinton JP MBA, John Williams, John Law, Ian Cox, Roger Linford and Barbara Smitheringale

Officers: Stuart Crook (Public Rights of Way Officer), Cheryl Hall (Democratic Services Officer) and Chris Miller (Team Leader for Countryside Services)

14 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bob Adams and Ray Wootten (Chairman) and Mr William Cross.

JOHN LAW (VICE-CHAIRMAN) IN THE CHAIR

15 MINUTES OF THE PREVIOUS MEETING HELD ON 30 JULY 2018

AGREED

That the minutes of the meeting held on 30 July 2018 be agreed and signed by the Chairman as a correct record.

16 ACTIONS ARISING FROM THE MEETING HELD ON 30 JULY 2018

There were no outstanding actions arising from the meeting held on 30 July 2018.

17 YEW TREE AVENUE, CLIPSHAM, RUTLAND

The Chairman welcomed Patrick Candler and Cliff Bacon of the Clipsham Yew Tree Avenue Trust (CYTAT) to the meeting.

Detailed information was provided as part of a presentation, which covered the following: -

- A brief history;
- Recent position;
- A new way of working;
- A great success story;

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- Outcomes and benefits; and
- Access and interpretation.

Members were provided with an opportunity to ask questions, where the following points were noted: -

- It was confirmed that Brexit would not have a detrimental effect on the funding secured by the Trust;
- Although it had not been ruled out, it was unlikely that the Trust would use any funding to purchase its own plant or machinery. The Trust would hire qualified workmen to perform maintenance, such as tree pruning, and professional advice had been sought on the timing of this maintenance. It was noted that the Forestry Commission had previously undertaken maintenance annually in September. However, recent advice had suggested that this should be undertaken in May;
- It was suggested that improvements could be made to the car park, including its surface and signage;
- It was suggested that the Trust liaised with the Rutland Access Group regarding advice on accessibility. It was requested that the Rutland County Councillor provided the representatives of the Trust with the contact details of the Group;
- It was highlighted that the fresh off-cuts of the yew trees at Clipsham could be used for medicinal purposes, such as in chemotherapy medication;
- It was suggested that the Trust considered applying as a Site of Special Scientific Interest (SSSI);
- It was also suggested that a single volunteer be sought from the Lincolnshire local access forums to act as a contact between the forums and the Trust.

AGREED

That a single volunteer be sought from the Lincolnshire local access forums to act as a contact between the forums and the Trust.

18 FUTURE OF LOCAL ACCESS FORUMS

The Forum received an update from the Team Leader for Countryside Services and the Public Rights of Way Officer regarding any progress made with the future of the Local Access Forums, Minute 6 of the last meeting refers.

At the meeting held on 30 July 2018, the Forum had resolved to recommend to Lincolnshire County Council the establishment of a single Local Access Forum for Lincolnshire, which may, or may not include North East Lincolnshire Council depending on the decision of North East Lincolnshire Council.

The Forum also requested that the Public Rights of Way Officer gives consideration to the arrangements for its own local access forum covering the Rutland area.

The Team Leader for Countryside Services advised that he had sought legal advice from Lincolnshire County Council's Chief Legal Officer on the process of de-merging

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the South Lincolnshire and Rutland Local Access Forum. A plan on how and when to proceed would be developed by the Team Leader. However it was hoped that the changes to the Forums would be implemented by the next annual general meeting in July 2019, although this was flexible.

A member raised a concern regarding the potential increase in expenditure for Rutland County Council with establishing its own local access forum, rather than sharing the cost with Lincolnshire. In response, it was advised that the increase in expenditure would be minimal, as the meetings would be held at Oakham rather than off-site and therefore decrease the expenditure for external room bookings and mileage claims.

It was confirmed that formal decisions on the future of the local access forums would be required by Lincolnshire County Council and Rutland County Council before any progress could be made.

The Team Leader for Countryside Services reiterated that the reason for the review was that since 2003 the Countryside Service at Lincolnshire County Council had seen a reduction in the staffing resource available to support the forums; membership had reduced over recent years; and it was becoming increasingly difficult to achieve a balance of members, both geographically and in terms of representation of users, landowners and other interests.

The Forum reiterated its support for the establishment of a single local access forum for Lincolnshire and for Rutland County Council to establish its own forum. The benefits of Rutland having its own local access forum were discussed by members.

AGREED

- (1) That the update be noted.
- (2) That the Forum's support for the establishment of a single local access forum for Lincolnshire and for Rutland County Council to establish its own forum be reiterated.

19 COUNTRYSIDE FOR ALL

Consideration was given to a report by John Law (Vice-Chairman) which provided an update on the work of the Countryside for All Sub-Group.

The report provided Members of the Forum with an update on the following areas: -

- Countryside for all routes;
- Dementia-friendly walks – Rutland;
- Funding bids;
- Other sponsorship deals;
- Choice unlimited events; and
- Changing places toilets.

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**SOUTH LINCOLNSHIRE AND RUTLAND LOCAL ACCESS FORUM
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It was highlighted that Rutland County Council had recently appointed a new officer to the role of Communications Manager and it was suggested that they could assist with the promotion of dementia-friendly walks and training in Rutland.

It was advised that the Rutland Choice Unlimited event was held on 16 October 2018. Feedback from the event had been positive and those members of the Forum who were in attendance supported this. It was queried whether the location of the car park was suitable, as it was commented that it was a reasonable distance between the car park and the venue for wheelchair users.

It was also highlighted that Anglian Water had contacted a business to provide a quote for Changing Places Toilets for the new café at Rutland Water. The Vice-Chairman would advise the Forum of any developments.

AGREED

That the update be noted.

20 EAST MIDLANDS CHAIRS' MEETING

The Chairman advised that meetings of the East Midlands Chairs' Meeting were held on a six monthly basis. However, the meeting scheduled for March 2018 had been cancelled.

A suggestion to move meetings from six monthly to annually had been considered by the East Midlands Chairs' Meeting on 9 October 2018 and it was agreed to continue to meet twice per year.

The Chairman advised that consideration had also been given by the Chair's Meeting to the impact of automated farm machinery and drones. It was agreed that the minute from this discussion would be circulated electronically, for the Forum's information.

AGREED

That the verbal update be noted.

21 STREET DOCTOR - FAULT REPORTING IT SYSTEM

A Member of the Forum advised that he had recently used the fault reporting IT online system, Street Doctor, used by Northamptonshire County Council and was impressed by its usability.

It was highlighted that the system was very easy to use and faults could be reported by clicking on a location map. The system also provided updates on progress, should the fault reporter wish to receive updates. Screen shots of the process would be circulated electronically, for the Forum's information.

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The Public Rights of Way Officer advised the Forum that Rutland County Council operated a similar system, Rutland – FixMyStreet (<https://rutland.fixmystreet.com/>), which incorporated a wider range of options.

The Team Leader for Countryside Services advised that Lincolnshire County Council also operated FixMyStreet, for highways fault reporting. However it did not yet include public rights of way, although it was hoped this would form part of the system in future. Currently for public rights of way fault reporting, Lincolnshire operated a 'write to us' system or via the Customer Service Centre. The Forum supported the proposal for public rights of way fault reporting to be incorporated into FixMyStreet.

AGREED

That the verbal update be noted.

22 **NORTH HYKEHAM RELIEF ROAD**

Consideration was given to a report by the Team Leader for Countryside Services, which advised the Forum of the current approach to the treatment of the public rights of way and countryside access network concerning the North Hykeham Relief Road project.

It was highlighted that the construction of such a large civil engineering scheme would inevitably effect public rights of way and access and it was important that as the scheme progressed, mitigation measures were sought and where possible enhancements to what were often known as 'non-motorised users' were found. The report highlighted the rights of way that were affected and how they would be addressed.

AGREED

That the current approach to the treatment of the public rights of way and countryside access network concerning the North Hykeham Relief Road project be endorsed.

23 **DEFINITIVE MAP MODIFICATION ORDERS - ONGOING**

23a **Lincolnshire County Council**

Consideration was given to verbal update from Lincolnshire County Council, which provided an update on progress with Definitive Map Modification Orders (DMMOs).

It was reported that of 152 outstanding DMMOs, 12 were actively being worked on.

It was highlighted that a Public Inquiry had been held on 25-26 July 2018 in respect of Case 182 – Coningsby and was now awaiting a decision from the Secretary of State.

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It was highlighted that a recruitment exercise had been undertaken to fill the vacancy of Senior Definitive Map Officer. It was hoped that once the successful candidate was in place it would help lessen the workload on DMMOs.

The Team Leader for Countryside Services confirmed that the Council's enforcement policy with landowners had not changed.

AGREED

That the update be noted.

23b Rutland County Council

Consideration was given to a report from Rutland County Council, which provided an update on progress with DMMOs.

It was reported that of the five outstanding DMMOs, it was anticipated that this number would reduce to three by the end of the calendar year as two were close to resolution.

It was advised reported that a Public Inquiry had been scheduled for the case at Clipsham on 19 & 20 December 2018.

AGREED

That the report be noted.

24 PUBLIC PATH ORDERS AND PROGRESS REPORT

24a Lincolnshire County Council

Consideration was given to verbal update from Lincolnshire County Council, which provided an update on the progress of Public Path Orders.

It was highlighted that with regards to File 329 – Market Deeping and Deeping St James a Public Inquiry had been held on 21-22 August 2018. It was advised that the order had been confirmed subject to the path being widened by a foot to allow extra space.

AGREED

That the update be noted.

24b Rutland County Council

Consideration was given to a report from Rutland County Council, which provided an update on progress with PPOs.

It was advised that a new case at Seaton had been received.

Discussions were on-going regarding the proposed route at Langham.

AGREED

That the report be noted.

25 RIGHTS OF WAY IMPROVEMENT PLAN - UPDATE

25a Lincolnshire County Council

The Forum was advised that the Team Leader for Countryside Services advised that work would be undertaken in January 2019 on a revision to the Lincolnshire Rights of Way Improvement Plan.

The Team Leader for Countryside Services had scheduled a meeting with the Council's Community Engagement Team regarding establishing a plan to engage with parish councils and user groups once the draft revised plan was available for consultation.

AGREED

That the update be noted.

25b Rutland County Council - Draft Rights of Way Improvement Plan

Consideration was given to a draft Rights of Improvement Plan (ROWIP) 2018 – 2027 for Rutland County Council.

It was advised that the twelve week consultation period had now commenced and would conclude on 19 January 2019. Feedback forms were available for individual members of the Forum to complete.

A member of the Forum advised that having read through the document there were sections that required updating, as it included out of date information. It was confirmed that the document would be updated.

It was also suggested that the document was more explicit so it was clear that the aspirations set out in the draft ROWIP could only be achieved if funding allowed, which was largely reliant out the local government budget settlement.

The Rutland County Councillor advised that she would circulate electronically, via the Secretary, her written feedback on the ROWIP.

AGREED

That the update be noted.

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26 DATES AND TIMES OF FUTURE MEETINGS

AGREED

That future meeting of the Forum be held on the following dates, times and locations:

-

- 16 January 2019 at 2.00 pm – Guildhall Arts Centre, St Peter's Hill, Grantham
- 24 April 2019 at 2.00 pm - Court Room, Stamford Town Council, Stamford

The Chairman circulated a copy of the Choice Unlimited leaflet for Rutland, which promoted the event on 16 October 2018.

The meeting closed at 8.25 pm.

COUNTRYSIDE FOR ALL – Report

Report for LAF meetings 16 & 26/01/19

1. COUNTRYSIDE FOR ALL ROUTES

1.1. Lincolnshire

We have 1000 of each of the 12 route leaflets where we had low stock printed by DPS digital. A portion of these have been delivered and have been collated into the folders. The balance is being stored by DPS Digital until we request for them to be delivered.

We will be asking DPS Digital if they will undertake the outstanding work Printtalk, quoted for, to enable us to clear the backlog of route leaflets which require designing and printing.

The only route leaflet we have not addressed is the Gibraltar Point leaflet. Once the backlog of printing work is cleared we will look for funding for this leaflet.

1.2. Rutland

The Rutland route leaflet folders funding, was initially going to be with the Choice Unlimited 2019 grant funding application but we will now look at sourcing it through a different funding body.

2. DEMENTIA FRIENDLY WALKS – RUTLAND

The training for the walk leaders has been agreed as 6th February 2019.

3. RIDING FOR THE DISABLED

Mount RDA have now received their leaflets from Irwin Mitchell and have supplied us with 200 for our Choice Unlimited events.

4. CHOICE UNLIMITED EVENTS

4.1. Rutland

4.1.1. 2018 Feedback

We were fortunate to have the Rutland Youth Council registering our visitors and recording their feedback. The high level results can be seen in appendix A attached. We will be using this information together with the more detailed feedback information to address issues for the 2019 event. We have already spoken to Iliffe Publishing and Rutland Radio on how they can help us deliver better results in 2019.

Whilst we did have some visitors from Uppingham, none were picked up in the sample, so it is clear we need to address this. We have now included Ron Simpson from Uppingham First in our working group. This has already proved useful, as a number of ideas have been generated on how we can attract more people from Uppingham.

The visitor satisfaction was judged on a sample of 36 visitors. All 36 stated it was worth coming to the event and rated it on average 4.7 where 5 is excellent and 1 is poor. All stated they will be attending the 2019 event. The main concern from the visitors was being the lack of space.

28 exhibitors attended the event. Most were from Rutland or Leicestershire. Others came from:

Job Centre – Spalding/Stamford

Nick Markham Travel – Skegness

RIDC – London

When the exhibitors were asked “Was it worth coming?” All said yes apart from SENDIAS who said it was borderline. Her issue was inadequate Wifi. When asked “Was it value for money?” All said yes apart from SENDIAS who said it was borderline. When asked if they would be attending the 2019 event all said yes including SENDIAS. The main concern from exhibitors was lack of space.

Whilst we did not do a detailed feedback survey for activity providers their main issue was lack of space.

4.1.2. 2019 Event

We applied for funding for the 2019 event to the Rutland Healthy Living Grant. Surprisingly and unfortunately we did not win funding from this grant. So we are now applying to Tesco Bags of Help and any other grants that we feel may be able to support the event.

The major issue besides funding the event is how we increase the size of the venue. Our best option to date is to have a free standing marquee with a joining corridor to the pavilion building. The price of hiring a suitable 27mt by 12 mt marquee with flooring, lighting etc is £3828 including VAT.

We have some funds from the Lottery, which were allocated to the LAF for event table cloths, a pop up banner and our display at Leicester, which have not been spent yet. These funds could be diverted to help contribute towards items required for the 2019 Rutland Choice Unlimited event. In order to divert these funds we need agreement from the LAF and the Lottery.

ACTION: LAF – Vote on whether the LAF is in agreement with diverting the funding from the LAF requirements to the Rutland 2019 Choice Unlimited event.

ACTION: John Law – If the LAF agrees with diverting the funding, discuss and get approval from the Lottery and action accordingly.

4.2. Lincolnshire

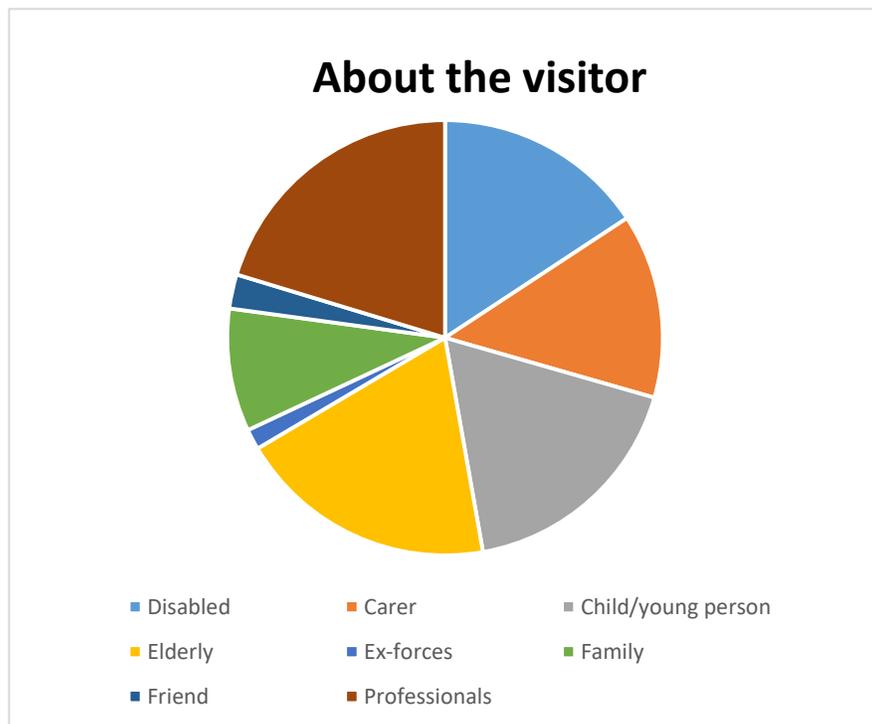
At least 3 emails have been sent to Healthwatch Lincolnshire requesting guidance on prioritising the location where the events should be held, outside the three in the proposed locations. It seems strange that they have just been awarded a three year contract by Lincolnshire County Council but choose not to respond on this matter.

The venues chosen for the Lincolnshire Choice Unlimited events are the Richmond Holiday Park Skegness, the Peter Paine Performance Centre Boston and the Springfield Event Centre Spalding. We have a sponsor who has offered to pay for the venue at Skegness. Funding opportunities are also available for all three events.

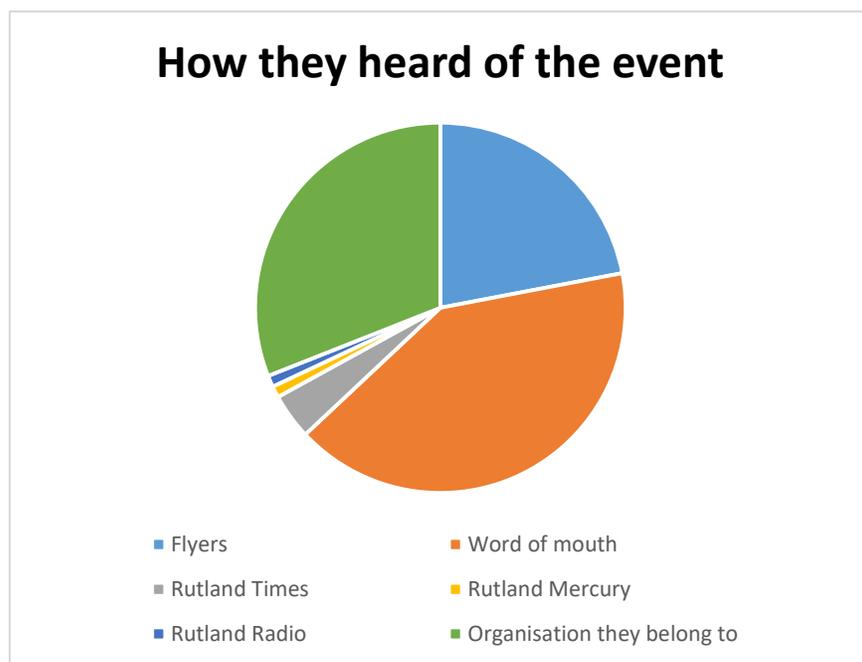
Unfortunately after three meetings with representatives of the organisations in the working group, it is apparent that there is not the interest in delivering further Choice Unlimited events for the disabled, elderly and carers in Lincolnshire. **Obviously there is a need to help improve the health and wellbeing of the disabled, elderly and carers in Lincolnshire but without the support of other key Lincolnshire organisations, it is something the LAF cannot deliver on its own. With regret I have had to inform some other organisations not on the working group who wanted the event, that the Choice Unlimited events will not take place in Lincolnshire, unless there is a significant change in attitude of the key stakeholders who represent the disabled, elderly or carers of Lincolnshire.**

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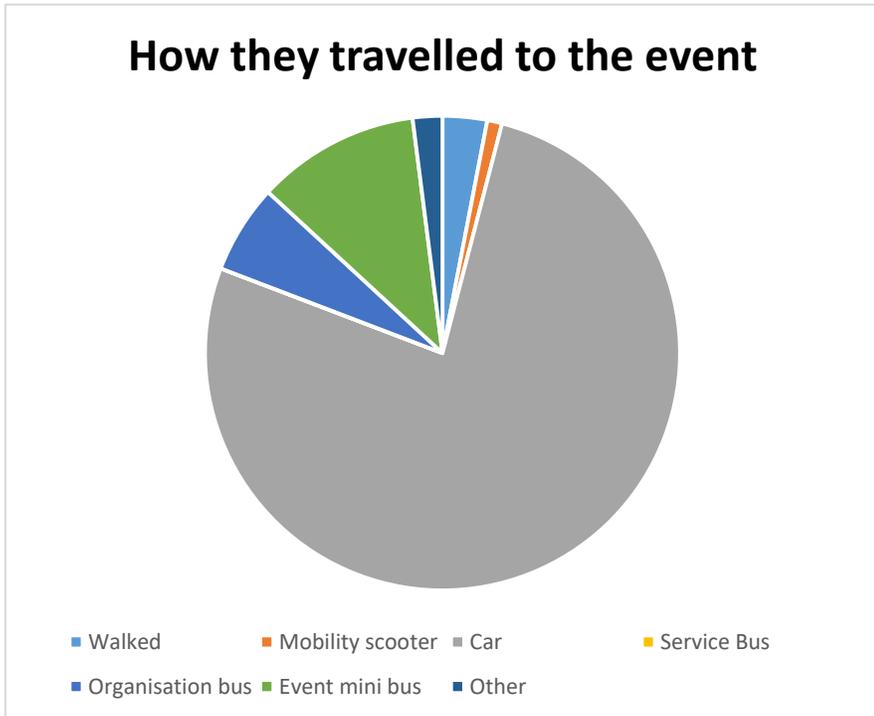
About the visitor	Numbers
Disabled	31
Carer	27
Child/young person	35
Elderly	38
Ex-forces	3
Family	18
Friend	5
Professionals	40
Total	197



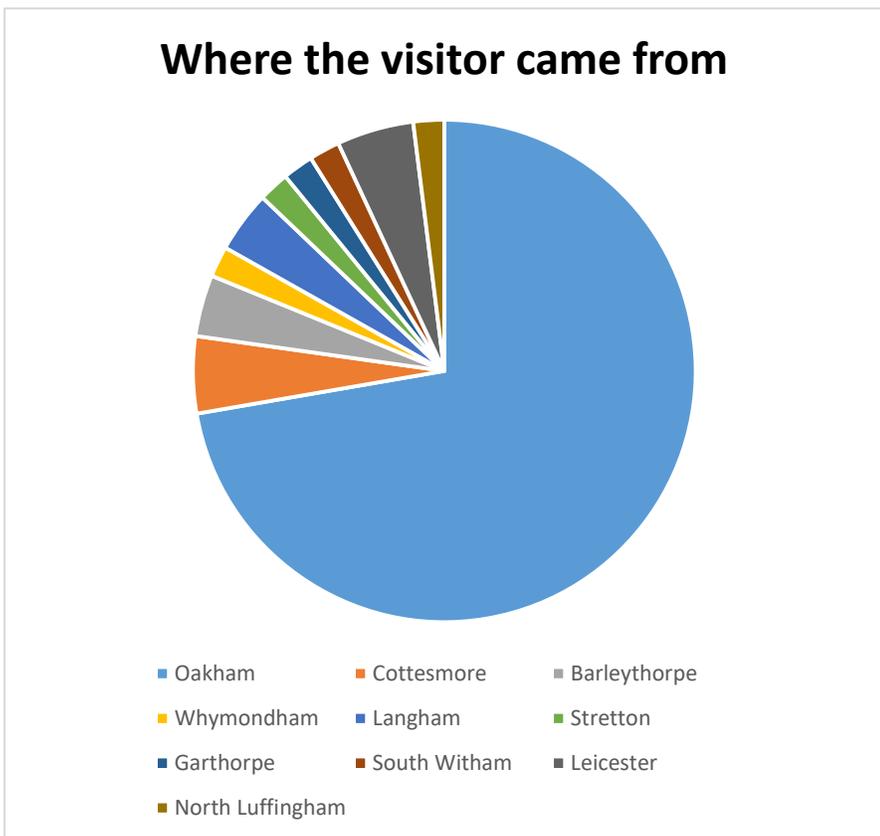
How they heard of the event	Percentage (%)
Flyers	22
Word of mouth	41
Rutland Times	4
Rutland Mercury	1
Rutland Radio	1
Organisation they belong to	31



How they travelled to the event	Percentage (%)
Walked	3
Mobility scooter	1
Car	73
Service Bus	0
Organisation bus	6
Event mini bus	11
Other	2



Where the visitor came from	Percentage (%)
Oakham	73
Cottesmore	5
Barleythorpe	4
Whymondham	2
Langham	4
Stretton	2
Garthorpe	2
South Witham	2
Leicester	5
North Luffenham	2



Definitive Map Modification Orders update - Rutland County Council - Jan 2019

Location	Ref	Status	Path Ref	Legislation	File Date	Comments
Thorpe-by-Water	RCCDC/M10	Footpath		WCA s53(3)(c)(i)	08/11/2013	Waiting for decision letter from PINS
Oakham	RCCDC/M11	Footpath		WCA s53(3)(c)(i)	04/12/2013	Negotiating dedication of PROW
Ketton	RCCDC/M13	Footpath	E335	WCA s53(3)(c)(i)	18/09/2015	
Langham	RCCDC/M15	Bridleway	D85	WCA s53(3)(c)(iii)	16/11/2016	Written representations (start date 27th December 2018)
Clipsham	RCCDC/M16	Footpath		WCA s53(3)(c)(i)	22/05/2017	Public inquiry adjourned & scheduled to reconvene Sept 2019

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Public Path Orders update - Rutland County Council - Jan 2019

Location	Status	Path Ref	Legislation	Application Date	Comments
Caldecott	Bridleway	E315	HA s119	N/A	Order to be drafted
Lyddington	Footpath	E314	HA s119	N/A	Order to be drafted
Clipsham	Bridleway	E135	TCPA s257/S261	N/A	New application expected
Langham	Footpath	D85	HA s119	24/04/2015	Order to be abandoned. Discussions over route to be scheduled.
Seaton	Footpath	E320	HA s119	10/05/2018	Order due to be published

Since Jul 2018:

0 Orders made
 0 Orders confirmed
 0 Order came into operation
 0 Orders abandoned
 0 Cases referred
 0 New case opened

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